



Steps to Employment



STEP 1

Submit your application (NEOGOV) January 8-28, 2017

STEP 2

Exam notifications sent on February 27, 2017 and the Civil Service Written Examination will be on March 13, 2017. Civil Service will mail or email test results for the written civil service test.

STEP 3

AFTER PASSING YOUR EXAM, download and complete the Personal History Packet. Your Personal History Packet MUST be received or postmarked by April 7, 2017. THERE ARE ABSOLUTELY NO EXCEPTIONS TO THIS REQUIREMENT! If your personal history packet is not received or post marked by the April 7, 2017 deadline, you will not move forward in the hiring process. The address for submission of your packet is:

Dallas Fire-Rescue Recruitment 5000 Dolphin Road, Bldg A Room 135 Dallas, Texas 75223

STEP 4

Dallas Fire-Rescue is offering a ten-week physical fitness mentoring program for the CPAT (Candidate Physical Ability Test) on Tuesdays and Thursdays at 4:30 pm and Saturdays at 8:30am. The program runs from March 18, 2017 - May 27, 2017. Candidates are invited to attend any one of the CPAT mentoring dates for CPAT orientation, tips for success, and to clarify any concerns. If travel expenses or scheduling conflicts do not permit your personal attendance at a mentoring session, you can go to <https://youtu.be/SqeVJPclOy0> to view a video of the CPAT orientation.

You must have a release of liability form completed and notarized prior to beginning participation in the CPAT physical fitness mentoring program (all CPAT forms can be downloaded from our website). This is mandatory and you will not be allowed to participate without fulfilling this requirement.

An element of our mentorship program is to offer candidates 2 CPAT course trial runs and 2 hands-on test equipment sessions. Hands-on sessions and course trial runs will be conducted on the same date. Each practice session will begin with a viewing of the CPAT orientation video inside the auditorium located at our training center located at 5000 Dolphin Road, Building A. If you choose not to participate in the CPAT mentoring and trial runs/hands-on sessions, you must sign the CPAT waiver of participation and provide it to us prior to taking the actual timed test during the testing period of April 29, 2017 through June 4, 2017. Recruiters will contract you to schedule the test date. This test will be administered at the Dallas Fire-Rescue Training Facility.

STEP 5

All candidates passing the CPAT will be scheduled for Polygraph examinations April 29, 2017 - June 6, 2017.

STEP 6

All candidates passing the Polygraph will be scheduled for Final Interviews. Interviews will be given from June 27, 2017 – August 19, 2017.

STEP 7

The final rankings will be released August 26, 2017 and conditional letters will be mailed September 9, 2017.